






	<b>REGISTRATION FORM 2021</b>					
CHILD FULL NAME :		GENDER:		AGE:		
CHILD'S ADDRESS:						
	POSTCODE:					
CHILD'S DATE OF BIRTH:	/ /	LANGUAGE OF THE HOME: Welsh / English / Other: .....			Religion / Ethnic Origin :	
SCHOOL ATTENDS:				PASSWORD:		
PARENT/GUARDIAN	1ST EMERGENCY CONTACT			MOBILE TEL:		
FULL NAME				HOME PHONE NUMBER:		
ADDRESS:						
POSTCODE:						
EMAIL ADDRESS:	@		CAN 1ST EMERGENCY COLLECT YOUR CHILD?		YES / NO	
PARENT/GUARDIAN	2ND EMERGENCY CONTACT			MOBILE NUMBER :		
FULL NAME				HOME PHONE NUMBER:		
ADDRESS:						
POSTCODE:						
EMAIL ADDRESS:	@		CAN 1ST EMERGENCY COLLECT YOUR CHILD?		YES / NO	
DOCTORS DETAILS:	DOCTORS NAME		SURGERY PHONE NUMBER:			
ADDRESS:						
POSTCODE:						
ANY ALLERGIES /MEDICAL CONDITIONS <small>(i.e if they have Asthma do they carry a pump?)</small>						
DISABILITY'S:						
<small>PLEASE DISCUSS CARE PLAN WITH STAFF TO ENSURE ALL YOUR CHILDS NEEDS ARE MET WHILST YOUR CHILDS WITH US - COMPLETED AT CLUB</small>				HAVE THEY BEEN STATEMENTED		YES / NO
				SOCIAL WORKER NAME:		
				TEL NUMBER:		
IS YOUR CHILD ON ANY MEDICATION:			WILL YOUR CHILD NEED MEDICATION WHILST AT CLUB ? YES / NO			
MEDICAL FORM NEED'S TO BE COMPLETED AT CLUB			DETAILS:			
AFTER SCHOOL CLUB DAY'S YOU REQUIRE:	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	
						
WHAT SCHOOL DOES YOUR CHILD NEED TO BE COLLECTED FROM:	SCHOOL PICK UP ADDRESS:		FINISH TIME	COLLECTION POINT: <small>(i.e YEAR 4 ENTRANCE/MAIN HALL)</small>		
	POSTCODE:		:			

	<b>HOLIDAY CLUB</b>		WHAT TIME DO YOU NEED TO DROP YOUR CHILD OFF ? :		
WHAT DAYS DO YOU REQUIRE EACH WEEK ?	MONDAY <div></div>	TUESDAY <div></div>	WEDNESDAY <div></div>	THURSDAY <div></div>	FRIDAY <div></div>
SNACKS WILL BE PROVIDED BY FOXY CLUB AT 10:30AM & 4:00PM					
4 WEEK'S NOTICE REQUIRED FOR TERMINATION OF CONTRACT					
		SIGNATURE		DATE	
ACTIVITIES: Please sign opposite, for your child to take part in all activities.		PARENT/CARER			
PHOTOGRAPHS: Please sign opposite, for your child to have his/her photograph taken for the club journal or social media to promote healthy activates at club.		PARENT/CARER			
FIRST AID: I give consent for my child to receive emergency first aid should the need arise. This will only be administered by a fully qualified member of staff. I consent to any emergency medical treatment necessary during the running of Foxy Club/Clwb y Plant. I authorise Foxy Club staff to sign any written form of consent required by hospital authorities if a doctor considers the delay in obtaining my signature to endanger my child's health and safety. Please note the routine administration of medicines is covered in the medication policy.		PARENT/CARER			
TRANSPORTATION: I give consent for my child to be transported by car, taxi, bus or any other suitable vehicle whilst accompanied by a qualified member of staff should the need arise.		PARENT/CARER			
PROTECTION AGAINST THE SUN: I give consent for my child to have sun cream lotion applied to protect them from the sun. I agree to supply sun cream and a hat with my child's name on it.		PARENT/CARER			
AGREEMENT: I understand that the Club will accept no responsibility for the child until he/she arrives on club premises.		PARENT/CARER			
TO THE BEST OF MY KNOWLEDGE THE ABOVE INFORMATION IS ACCURATE.		PARENT/CARER			
I HAVE READ AND ACCEPT THE TERMS & CONDITIONS & THE CLUB'S POLICIES AND PROCEDURES.		PARENT/CARER			
SIGNED BY CLUB REPRESENTATIVE : _____ DATE / /					
NAME _____ POSITION _____					
ADDITIONAL NOTES :					
START DATE AGREED: / /					
<a href="http://www.foxyclub.co.uk">www.foxyclub.co.uk</a>					
EMMA FOX 168 COUNTISBURY AVENUE LLANRUMNEY CARDIFF CF3 5RS emma.fox72@icloud.com					



## PARENT/ FOXY CLUB CONTRACT OF CARE

*Here at Foxy Club, (Clwb y Plant & Foxy Holiday Club) we care for the children in our charge and for the feelings and concerns of their parents. We wish to work with you to provide the best quality childcare and play opportunities in a pleasant, caring and learning environment.*

### We agree that:

- The Club will be open at the following times:
- After school club - From 14:45 pm to 17:30pm “Foxy Club & Clwb Y Plant”
- “Foxy Holiday Club Opens Every Half Term from 8:30am - 5:30pm If you need to arrive before 8:30 please discuss with club manager who can ensure staff are on site to receive children, additional cost may apply.
- All fees will be in accordance with our fees policy and payable in advance.
- Charges during absence will be in accordance with our admissions policy
- Children will be handed over at the end of each session, only to the adult(s) who have been identified on the registration form as allowed to collect. In the event that someone unknown to us needs to collect your children then please contact club prior to their arrival and ensure the [person collecting knows the password.
- If a child becomes ill whilst attending a session we will inform the named contact and the child will be looked after in a quiet area until collected. The child will be observed for any worsening symptoms. The parent/carer will be notified verbally the same day at the end of the session.
- Medicines will only be administered according to our medical policy forms need to be completed prior to administration.
- We will try and arrange alternative cover in the case of staff absence.
- We will treat all children as individuals and endeavour to meet their specific needs.
- We will take account of each child’s special dietary .
- In the case of emergencies, please see our emergency procedure .
- We will provide a relaxed and friendly environment where children are free to choose from a wide range of play opportunities. Any behaviour which is likely to lead to the safety and enjoyment of others being compromised will be dealt with in accordance with our behaviour policy.
- We will make sure that all parents/carers are aware of any changes to the Club’s policies and procedures.
- We will act on any complaint as explained in our complaints procedure.

### We ask in return that:

- You book and pay for your child’s place one week in advance.
- You give notification if your child is unable to attend the Club all after school and holiday club sessions will need to be paid for regardless if they attend or not.
- **You pay for all booked sessions including those where the child cannot attend e.g. for sickness and/or holidays**
- You give notification if your child is unable to attend the Club if they have contracted a communicable or infectious disease, which is notifiable under health and safety legislation.
- You regularly update us of changes in authorised persons able to collect your child, or changes in doctor’s details, or changes of address
- You will keep us informed of any changes that may affect your child’s well-being.
- You give a minimum of 4 weeks to terminate your contract with us.

*Foxy Club reserves the right to exclude any child should any of the above terms and conditions not be met.*

**Clwb Y Plant Address: Ysgol Bro Eirwg Ridgeway Road, Rumney Cardiff CF3 4AB**

**Mobile Number: 07507244734**

**Foxy Club Rumney Memorial Hall 96 Wentloog Road Rumney Cardiff CF3 3EH**

**Mobile Number: 07943386405**

**Foxy Holiday Club Rumney Memorial Hall 96 Wentloog Road Rumney Cardiff CF3 3EH**

**Mobile Number: 07943386405**

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*Foxy Holiday Club Fees: £30 per day 8:30am - 5:30pm*

*Clwb Y Plant Fees £10.00 per Session 3:15 pm - 5:30pm additional fee may apply for earlier pick up.*

*Foxy After School Club £10.00 per Session 3:15 pm - 5:30pm additional fee may apply for earlier pick up.*

*Pick up from Bryn Hafod, St John Lloyds, Meadow Lane and Greenway including Afterschool Session £15.00*

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**NOTICE REQUIRED OF TERMINATION OF CONTRACT 4 WEEKS**